

MyTax.DC.gov Overview Guide

From the [MyTax.DC.gov](https://mytax.dc.gov) homepage, you can perform tasks with or without logging into the system.



Can't find what you're looking for? Enter keywords here to filter.

3

Business

I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

4

Individual

I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > Respond to Verification Letter
- > View Tax Forms

5

Real Property

I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

6

Clean Hands

I want to...

- > Request a Certificate of Clean Hands
- > Validate a Certificate of Clean Hands
- > Learn More About Certificate of Clean Hands

7

Forms

I want to...

- > Submit an Extension
- > View/Retrieve Current Year Tax Forms
- > View/Retrieve Prior Year Tax Forms
- > View MeF Information

8

Quick Links

I want to...

- > Submit a Customer Service Survey
- > View FAQs
- > View Tutorials
- > Contact OTR

9

Quick Payments

I want to...

- > Pay with Credit/Debit Card

10

RESOURCES

Resources

I want to...

- > Go to OTR Homepage

11

Submissions

I want to...

- > Retrieve a Saved Submission or Previously Filed Return
- > Submit Requested Documentation
- > Submit VDA

12

Tax Law and Guidance

I want to...

- > View Private Letter Rulings
- > View DC Tax Code
- > View Tax Guidance Issued by OTR
- > View Notices

13

Taxpayer Advocate

I want to...

- > View Taxpayer Bill of Rights
- > Request Assistance
- > En Español

14

More...

I want to...

- > File Form FR-329 - Consumer Use Tax Return
- > Request Government Exemption
- > Request Residential Parking Exemption
- > Search for Certificate/License Exemptions

MyTax.DC.gov Overview Guide

1. The **Log in/Sign Up** panel allows you to log into the system and view your tax account information.
2. Navigate our website by entering a **keyword**. This will filter results to help you complete actions.
3. **Businesses** – Use the available link to **Register a New Business** and complete the **Form FR-500**. If you are unable to complete your application, it can be saved and completed later. To register a special event, click **Register a Special Event – Form FR-500B**. You can also obtain a Certificate of Clean Hands by clicking on the **Request a Certificate of Clean Hands** link.
4. **Individual** taxpayers – Can use the available link to **check the status of your refund**. Click **Learn More About DC Freefile/Fillable Forms** for Individual Income Tax Return electronic filing options. Use the **Respond to Verification Letter** link if you received a notice from OTR that your return was selected for further review. Click **View Tax Forms** to go to the District of Columbia OTR forms site.
5. **Real Property** – Use the available link to **Make a Real Property Payment**. You can also **Search Real Property by address or SSL** by clicking the search link. To see more Real Property Actions, click **View More Options**.
6. The **Clean Hands** section allows you to complete many Clean Hands functions. You can click **Request a Certificate of Clean Hands** to obtain your certificate. If you need to confirm a Certificate of Clean Hands, click the **Validate a Certificate of Clean Hands** link. If you would like more information about Certificate of Clean Hands, click the **Learn More About Certificate of Clean Hands** link.
7. Our **Forms** section allows you find links to submit extensions and retrieve current and previous year tax forms. To file an extension, click the **Submit an Extension** link. To navigate to current year tax forms, click the **View/Retrieve Current Year Tax Forms** link. Clicking **View/Retrieve Prior Year Tax Forms** directs you to our prior year tax forms site.
8. Additional information and navigational assistance can be found under the **Quick Links** section.
9. You can make fast and easy payments using the **Quick Payments** section without logging in. Payments can be made by credit or debit card. Payments made by **Credit/Debit Card** will be charged an additional 2.5% convenience fee by the credit card processor.
10. More online **resources** are available on our **OTR Homepage**.
11. **Submissions** – Use this section to retrieve a **Saved Submission or Previously Filed Return**. If you have been asked to submit documentation, you can click the **Submit Requested Documentation** link to upload files. Taxpayers that would like to enter into a VDA can click the **Submit VDA** link to submit their request.

MyTax.DC.gov Overview Guide

12. Tax Law and Guidance – Use links in this section to **View Private Letter Rulings**, review the **DC Tax Code**, or **Tax Guidance Issued by OTR**. You can click the **View Notices** link to review notices previously issued by OTR.
13. The Office of the **Taxpayer Advocate (OTA)** is a unit within the District of Columbia Office of Tax and Revenue dedicated to ensuring that all taxpayers are treated in a fair and equitable manner and in accordance with the District’s Taxpayer Bill of Rights. Links in this section will allow you to **View Taxpayer Bill of Rights**, **Request Assistance**, and view resources **En Espanol**.
14. **More links are available** - For consumers that have paid a total of more than \$400 for merchandise, services, or rentals on which you did not pay DC sales tax, a link is available to file **Form FR-329 - Consumer Use Tax Return**. Government employees on official government business may click **Request Government Exemption** for sales and use tax exemptions. Residents who park their motor vehicles or trailers within one-half mile of their residences for non-commercial purposes may click **Request Residential Parking Exemption** for exemption on DC sales tax on parking. To see whether a Sales and Use Tax Certificate or Exemption Certificate is valid click **Search for Certificate/License Exemptions**.